



CoNNMO

Coalition of National **Nursing & Midwifery** Organisations

Chair and Secretariat Report

May 2017

Christopher Cliffe
CoNNMO Chair

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ANMF Senior Federal Professional Officer

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CoNNMO Chair and Secretariat Report November 2016 to May 2017

CoNNMO Council Members

Christopher Cliffe (CRANAplus), CoNNMO Chair
Marian Linnane (Nursing Informatics Australia), CoNNMO Deputy Chair
Julianne Bryce (Australian Nursing and Midwifery Federation), CoNNO Secretariat
Shelley Reid (Australian College of Neonatal Nurses)
Julianne Badenoch (Australian Primary Health Care Nurses Association)
Sharon Temby (Australian Dermatology Nurses Association)
Julian Grant (Maternal, Child and Family Health Nurses Association)
Michelle Girdler (Australian Nurse Teachers Society Inc.)
Tracey Nicholls (Otorhinolaryngology, Head and Neck Nurses Group)

The CoNNMO Council meets face to face twice a year (if required) and via teleconference twice a year, and as required.

Outgoing CoNNMO Council Member

Jed Duff (Australian College of Operating Room Nurses) – December 2013 to December 2016

Council elections

Jed Duff informed the CoNNMO Secretariat just prior to the Council meeting in December that unfortunately he would be resigning due to competing work commitments, which created both a Council vacancy and the need for a new Deputy Chair. Marian Linnane accepted the position of new Deputy Chair at the December Council meeting.

Sincere thanks are extended to Jed for his time and valuable contribution to the work of CoNNMO and Council over the last five years.

It was agreed that nominations for the Council vacancy would be sought in February 2017, prior to the next Council meeting scheduled for mid-March. Re-election of the position of CoNNMO Chair was decided at the CoNNMO Council face to face meeting on Friday 17 March 2017. Christopher Cliffe was re-elected as Chair.

Nominations for the vacant Council position were sought on Friday 10 February 2017. Four nominations were received so a ballot was conducted which closed on Friday 10 March 2017. Tracey Nicholls was elected to Council and attended the March face to face Council meeting. Tracey has been a long standing member of CoNNMO and we are delighted to welcome her to Council. Many thanks to all the nominees for their interest and willingness to be on Council. We encourage you to nominate again when the opportunity arises.

CoNNMO Council Meetings

CoNNMO Council meetings were held by teleconference on Friday 16 December 2016 and face to face on Friday 17 March 2017. Topics for discussion at these meetings included: speaker planning and agenda for the member meeting, the CoNNMO national priorities, review of the CoNNMO Strategic Plan, Chair and Deputy Chair nominations, Council elections, funding updates and future meeting dates.

The next meeting of CoNNMO Council will be held by teleconference and is scheduled for Friday 30 June 2017.

New Member Application

An application for CoNNMO membership was received from the Australian Association of Nurse Surgical Assistants (AANSA) on 3 April 2017. This application was considered by CoNNMO Council and a recommendation will be made to members at the May member meeting for the application to be accepted. AANSA is attending the May meeting as an observer. CoNNMO membership currently stands at 54 member organisations.

Action Items from October 2016

There are no outstanding items from the October 2016 CoNNMO Member Meeting.

Communications

The CoNNMO website is maintained by the Secretariat. Many and varied enquiries for information are received via the contact page and responses provided by the Secretariat. The CoNNMO Secretariat has continued to circulate a range of emails broadly relevant to CoNNMO member organisations. These emails relate to: conferences, media releases, meetings, newsletters, projects, submissions, consultations and surveys. Some require CoNNMO member involvement; some are for the purpose of information only; and others require further circulation to their respective memberships. The CoNNMO website provides a host of information about the on-going work of CoNNMO and our respective CoNNMO member organisations. For further information go to: www.connmo.org.au.

Funding

The Australian Nursing and Midwifery Federation (ANMF) is the auspicing body and fund holder for CoNNMO. CoNNMO is funded as a program by the Australian Government Department of Health. The current two year Funding Agreement between the ANMF and the Department of Health is in place until July 2017. As per the Funding Agreement, Progress Report 3 was submitted in February 2017. The final report for the entire activity period for this funding agreement, including the financial acquittal report, is due 30 September 2017.

The CoNNMO Secretariat submitted a funding proposal for the next three years (1 July 2017 – 1 July 2020) to the Australian Government Department of Health, Workforce Reform Division on 21 December 2016. ANMF is awaiting formal response to the funding request.

Secretariat Team Overview

The ANMF Federal Office is responsible for the CoNNMO Secretariat. The CoNNMO Secretariat team is based in the Federal Office in Melbourne. The team consists of: Julianne Bryce and Elizabeth Foley, ANMF Federal Professional Officers; Dorothy Abicic, ANMF Federal Finance Officer; and Anastasia Shianis, Administrative Assistant to the ANMF Federal Professional Team.

Anastasia Shianis organises the CoNNMO member and Council meetings including travel and accommodation, attends to agendas and minutes, maintains CoNNMO files, coordinates email traffic, provides information technology support, formats reports, submissions and surveys, maintains the CoNNMO website, and accommodates the requests of CoNNMO members and Council. Julianne Bryce and Elizabeth Foley coordinate member and Council meetings, field enquiries, draft documents and prepare reports and submissions to the Australian Government Department of Health. Dorothy Abicic maintains accounts, financial records and prepares balance sheets for the Department and the external auditors. In addition to the CoNNMO Secretariat role, Julianne Bryce is a permanent member of the CoNNMO Council.

Use of the Secretariat's State Branch facilities to host the meetings continues to significantly reduce the cost associated with venue hire, allowing for the focus of expenditure to be on travel and accommodation for member representatives to attend meetings. CoNNMO is reliant on the ongoing support of the ANMF Branches in both Victoria and NSW in providing the venue and associated facilities for CoNNMO member meetings held in Melbourne and Sydney each year.

Upcoming CoNNMO Meetings

The next CoNNMO member meeting will be held in Sydney on Friday 6 October 2017 at the New South Wales Nurses and Midwives Association (NSWNMA), 50 O'Dea Avenue, Waterloo, Sydney, NSW.