



**CoNNO**  
Coalition of National **Nursing** Organisations

## **Secretariat Report**

**September 2014**

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## CoNNO Secretariat Report for April to September 2014

### Secretariat Team Overview

The CoNNO Secretariat team is based at the Federal Office of the Australian Nursing and Midwifery Federation (ANMF) in Melbourne.

The team consists of:

Julianne Bryce, ANMF Senior Federal Professional Officer;  
Anastasia Shianis, ANMF Administrative Officer - Professional;  
Elizabeth Foley and Julie Reeves, ANMF Federal Professional Officers;  
Dorothy Abicic, ANMF Finance Officer; and  
Kristy Male, ANMF Administrative Officer - Communications and Campaigns

Anastasia organises CoNNO Council and members meetings including travel and accommodation, attends to agendas and minutes, maintains CoNNO files, coordinates email traffic and the CoNNO website, and accommodates the requests of CoNNO Council and members. Julianne, Elizabeth and Julie field enquiries, draft documents and prepare reports and submissions to the Australian Government Department of Health. Dorothy maintains accounts, financial records and acquits funds for the Department. Kristy provides IT support, formats reports, submissions and surveys.

In addition to the CoNNO Secretariat role, Julianne is a member of the CoNNO Council and holds the position of Secretary.

Once again, many thanks to the CoNNO Secretariat Team, the Chair and the Council for their continuing work on behalf of CoNNO.

### CoNNO Council

Julianne Badenoch (Australian Practice Nurses Association), CoNNO Chair  
Christopher Cliffe (CRANAplus), CoNNO Deputy Chair  
Julianne Bryce (Australian Nursing and Midwifery Federation), CoNNO Secretary  
Helen Gosby (Australian College of Nurse Practitioners)  
Jed Duff (Australian College of Operating Room Nurses)  
Kim Ryan (Australian College of Mental Health Nurses)  
Terry Swanson (Australian Wound Management Association)  
Shelley Reid (Australian College of Neonatal Nurses)  
Lis Herbert (Nursing Informatics Australia)

### Council elections

Four Council positions were due for re-nomination in July 2014. These were the positions held by Julianne Badenoch, Christopher Cliffe, Linda Oliver and Marija Juraja. Nominations were sought in July and, as five nominations were received, an election was held at the beginning of August. Christopher Cliffe and Julianne Badenoch were re-elected to Council. Lis Herbert and Shelley Reid were successful as newly elected members of Council. Welcome to our new members. Our sincere thanks to our outgoing Council members, Linda Oliver and Marija Juraja, for their generosity of time and effort contributing to the work of CoNNO Council.

### CoNNO Council Meetings

CoNNO Council meetings were held via teleconference on 7 May and 11 July 2014. Topics for discussion at these meetings included: member meeting planning and agenda, Council elections, future meeting dates, the draft Memorandum of Understanding between CoNNO Council and the ANMF, the draft Terms of Reference and promotion of CoNNO. The next meeting of CoNNO Council is scheduled for 5 December 2014.

### **New Member Applications**

An application for CoNNO membership was received from the Australian Student and Novice Nurse Association (ASANNA) in March 2014. This application was considered by CoNNO Council and a recommendation made to the CoNNO membership for their acceptance. ASANNA attended the April 2014 Member Meeting as observers and were formally notified of their acceptance to CoNNO in May 2014. No further new member applications have been received since April 2014.

### **Action Items from November 2013**

There are no outstanding items from the April 2014 CoNNO Member Meeting.

### **Correspondence**

The CoNNO Secretariat has circulated emails relating to conferences, media releases, meetings, newsletters and projects to CoNNO members for their involvement, information and further circulation to their respective memberships. A listing of relevant events and conferences is available under 'calendar' on the CoNNO website. Details of correspondence sent and received by CoNNO is held by the Secretariat.

### **Funding**

The ANMF is the auspicing body and fund holder for CoNNO. CoNNO is funded as a program by the Australian Government Department of Health until June 2015. As per the Funding Agreement, a progress report was submitted in June 2014. The next progress report is due in November 2014.

### **Upcoming CoNNO Meetings**

The next CoNNO member meeting will be held in Melbourne on Friday 1 May 2015 at the Australian Nursing and Midwifery Federation Victorian Branch. A face to face meeting of CoNNO Council will held in December 2014.